



GOVERNOR'S ADVISORY COUNCIL ON AGING

**Executive Committee
Meeting Minutes
September 9, 2016
12:00 p.m. – 12:45 p.m.**

**Governor's Office on Aging
1700 W. Washington Street, Suite 240
Phoenix, Arizona 85007**

Executive Committee Members Present

Becky Brimhall-Lepire (Chair), Lisa M. O'Neill (Vice Chair), George A. Evanoff (Secretary), Doyle Meredith (AICC Chairman), Trudy W. Schuett (Marketing Ad Hoc Committee Chair) and C.T. Wright (Past Chair, LPCC Chairman)

Guest Present

Linda Arters

GACA Staff Present

Cathy De Lisa, Executive Director

Welcome and call to order

GACA Chair Becky Brimhall-Lepire called the meeting to order at 12:02 p.m.

Review & approval July 8, 2016 draft meeting minutes

Following a request by the GACA Chair to review the draft minutes of July 8, 2016, *George Evanoff made a motion to approve the minutes; C.T. Wright seconded the motion; the motion passed unanimously.*

Chair report & discussion

GACA officer research & updates to share - GACA Chair Brimhall-Lepire invited the Executive Director (ED) to provide an overview of research conducted as assigned. According to the ED, staff developed a framework of potential partnership options between the State Plan on Aging 2019 – 2022 public meetings to be held in 2017 and the GACA Senior Actions Days 2017 as well as the 2017 draft advocacy priorities after meeting with the Policy Advisor. The ED also reported that Boards and Commissions staff members have indicated they are working on appointments to GACA. Secretary Evanoff noted it would be efficient and effective to utilize a partnership opportunity between the State Plan on Aging public meetings and Senior Action Days in 2017. The Chair reported that research was

requested and conducted around the draft 2017 advocacy priority ideas to try to ensure a productive GACA planning meeting in November and an outcome-driven 2017. Copies of the draft documents, as distributed by the ED, are available for review at the Governor's Advisory Council on Aging office.

2016 goals and objectives wrap up – the GACA Chair called for comments around the 2016 objectives of the committees. Discussion included how the late approval of the objectives impacted the ability to achieve measurable outcomes in the first half of the year. The updated tracking sheet was circulated by the ED and discussed. The ED offered to schedule time with the Vice Chair prior to the November 4 Planning Meeting to work on a wrap up of the 2016 tracking sheet and consider ideas for mirroring the staff metrics scorecard in 2017. A copy of the 2016 tracking sheet is available for review at the Governor's Advisory Council on Aging office.

Impact of by-law amendments - George Evanoff provided a quick overview of the proposed amendments and discussed the reason for the standing committees. According to the GACA Chair, the proposed by-laws amendments were posted and distributed per protocol and are ready for action at the September 9, 2016 GACA meeting.

Staff report & discussion

Executive Director Cathy De Lisa reported on the following:

- 2016 Annual Planning Meeting, November 4, 2016 – Ideas received for this year's event included having a casual setting and a potluck.
- Potential projects & priorities for 2017 – The draft advocacy priorities resulted from ideas collected and discussed with administration. The Chair requested the ED draft an outline of other possibilities with the topics to help guarantee GACA is effective in responding to requests. The Past Chair suggested inviting the Governor, again, to a future GACA meeting.
- Successes & roadblocks – GACA projects, office initiatives, operations, etc. – Successes cited: increased interest in GACA and the expansion of the Falls Prevention Coalition to a statewide focus as recommended by the Office on Aging. Ms. De Lisa reported Christina Corieri had been promoted to Senior Policy Advisor and congratulations were shared for that achievement. It is unknown whether she will be in a position to continue to advise the group. Roadblocks cited were: 1) the low current number of GACA members and the number of terms expiring at the end of the year, 2) how to respond to requests to GACA in a more timely manner due to number of meetings based on budget constraints and 3) budget concerns.

Report out & discussion related to Executive Committee - research, training, seminars, workshops, webinars, conferences, best practices, etc.

No information shared.

Adjourn

The GACA Chair adjourned the meeting at 12:43 p.m.

NEXT MEETING: The next Executive Committee meeting is planned for January 2017; date, time and location to be announced by Public Meeting Notice posted at the Governor's Advisory Council on Aging website: <http://govtrans.az.gov/gaca/>. These meetings are open to the public.